MOT LTI
Job Description – Tutor of Drawing 4N1878

Programme: Meath Opportunities for Training LTI (MOT LTI)
Position available: Tutor of Drawing 4N1978
Commencement date: September 2025

MOT LTI

Meath Opportunities for Training (MOT) is a Local Training Initiative that was set up in to assist people who are in recovery from an addiction. It is funded through the Louth and Meath Education and Training Board (LMETB).

Websites: http://motlti.ie/
http://meathopportunitiesfortraining.ie/

The Role

There is immediately a vacancy for a Specific Purpose Tutor at the MOT LTI centre. The delivery of the module takes place on a single day during the week and amounts to a five-hour period.

The main duties assigned to the Tutor include but are not exclusive to:

a) Tutor of a **Drawing 4N1878 module and/or such other training as directed by the Coordinator.**
b) The preparation for and provision of training on the Meath Opportunities for Training LTI Programme as necessary, for the LMETB module indicated above and in accordance with specified Learning Outcomes.
c) The maintenance of records relating to attendance and programme delivery and making such information available as required by the Coordinator.
d) The holding of required assessment tasks, correcting tasks, recording of marks allocated and ensuring safe storage of all work.
e) The maintenance of records relating to assessment tasks and making such information available as required by the Coordinator.
f) Feedback as required, to include participation in committees appropriate to courses and meetings convened by the Coordinator.
g) Attendance at in-service events and training as these arise.
h) Ensure compliance with Health and Safety requirements.

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i) Duties which may be assigned from time to time by the Coordinator of the programme.

Payment

The Tutor shall be paid the appropriate hourly rate as set by LMETB.

Holidays

The company's holiday year runs from January to December annually. Tutor paid holidays will be four (4) working days per year and proportionately less for less than twelve months service.

Contract

The duration of the contract will be until 31st December 2025 subject to an annual renewal.
There would be an initial trial period of three months.

Person Specification

Qualifications

Essential:
Appropriate Degrees and/or other relevant qualifications which deem the person suitably qualified to deliver the LMETB Module as provided by the
MOT LTI.

Experience

Essential: To be competent and capable of providing tuition in the delivery of the LMETB Module as advertised to the specific standards of each of level 4 on the NFQ.

Desirable: A proven track record of providing tuition in the delivery of the LMETB Modules as advertised to the specific standards of level 4 on the NFQ.

Personal Attributes

Essential:
Caring and sensitive person. Ability to communicate both orally and in writing. High expectations. Good interpersonal skills. Ability to empathise with Learners.

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Class Management Skills

Essential:

Ability to maintain order.

Desirable:

Professional development through in-service and study.

Tutoring ability

Essential:

Proven track record as capable tutor with an ability to

- Implement up to date developments in delivery
- Utilise modern instruction techniques including the computer and internet, PowerPoint, etc.
- Delivery of a complete syllabus over a specified time period
- Administration of specific assessment of content delivered

Desirable:

Wide range of experience with different attainment levels.
Good references.

Motivation

Essential:

Cope well with the day-to-day tasks.
Sees the importance to learners' lives of good teaching and education.

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